



# CORPORATE SERVICES OVERVIEW AND SCRUTINY PANEL

TUESDAY, 25TH OCTOBER, 2016

At 6.30 pm

in the

COUNCIL CHAMBER - TOWN HALL,

## SUPPLEMENTARY AGENDA

### PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
8.	<u>TRUST REPORT</u> To consider the report.	3 - 20

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**COUNCIL TRUSTS - CABINET AS TRUSTEES**

**CORPORATE SERVICES O&S PANEL - 25 OCTOBER 2016**

To receive, for information only, a report on the management and administration of those Trusts where Cabinet acts as the Trustees. In previous years this annual report has been considered by Cabinet however for 2016 it has been agreed that the report should be considered by the O&S Panel. Any areas of concern identified by the Panel will be raised with relevant officers/Lead Members as necessary.

Part 7E of the Constitution provides advice to Members on their specific duties and responsibilities when acting as a Trustee. There is also further detailed guidance issued by the Charity Commission which helps Members to understand the role expected from them and to ensure that they don't place themselves or the Authority in a difficult or inappropriate position by failing to fulfil their responsibilities fully.

The Annual Accounts for 2015/16 financial year for the Working Boys Club and the Kidwells Park Trust are attached for information. An annual return is submitted, via an online form, for both charities on the Charity Commission website. As in previous years, nil returns will be submitted, via the online form, for the Royal Borough Recreation Trust and Clewer Memorial Recreation Ground Trust as there has been no financial activity for those trusts.

Appendix A - Extract from the Council's Annual Accounts

Name	Summary of role /obligations / objectives	Key Documents	Trustees - Appointments and arrangements for re-appointment	Note on the Current Status of Appointees	Issues raised for Trustees to note/consider further.	Lead Officers from RBWM for dealing with the Trust	Date of last Annual Return + Officer Responsible for submission
<b>Category 1 – Charitable Trusts</b>	<b>Charitable Trusts where Cabinet is acting as Trustees on behalf of the Council.</b>						
<b>Royal Borough Recreational Trust No – 308246</b>	OBJECTS - To provide or to assist in providing facilities for recreation or other leisure time occupation in the interests of social welfare for the benefit of the inhabitants of the RBWM OLD NAME – The Maidenhead Recreational Centre Trust ARRANGEMENT - RBWM as LA is the Freeholder of the land occupied by the Magnet Leisure Centre and has granted a Lease to RBWM as Trustee for a 99 lease with effect from 1/Nov/1971 Changed name and widened remit with effect in 1991	1 <sup>st</sup> Nov 1971 – Trust Deed 19th Sept 1975 – Scheme varied to reflect built MLC facility 18th Mar 1985 – Lease between RBWM as LA and RBWM as Trustee signed 15th April 1991 – Supplemental Deed to reflect change of name and widen remit of the Trust to benefit all the inhabitants of RBWM	Members of Cabinet	Cabinet confirmed as acting on behalf of Council at Cabinet October 2005.	Councillors Dudley, Coppinger, Cox, Hill, D Wilson, N Airey, Rankin, S Rayner and Saunders have all confirmed no issues. Councillor Bicknell commented that no meetings had taken place as far as he was aware.	Kevin Mist.  Cabinet agreed in December 2014 to surrender the leases in relation to the Magnet Leisure Centre and Windsor Leisure Centre	Annual Return for 31 March 2015 submitted 22 September 2015

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Name	Summary of role /obligations / objectives	Key Documents	Trustees - Appointments and arrangements for re-appointment	Note on the Current Status of Appointees	Issues raised for Trustees to note/consider further.	Lead Officers from RBWM for dealing with the Trust	Date of last Annual Return + Officer Responsible for submission
<b>Working Boys Club No – 237922</b>	OBJECTS - To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, with the object of improving their conditions of life.	29 <sup>th</sup> Sept 1953 – Property (No 22 Cookham Road) was vested in Berks CC by Charity Commissioners by way of Scheme. Deed No C/Z 475 1st June 1970 - Scheme amended 20 May 2008. In 2008 - 22 Cookham Road was sold and the proceeds (£614k) was invested. The annual income is used to provide services for young people at 4 Marlow Road.	Members of Cabinet	Cabinet confirmed as acting on behalf of Council at Cabinet October 2005.	Councillors Dudley, Coppinger, Hill, Cox, D Wilson, N Airey, Rankin, S Rayner and Saunders have all confirmed no issues. Councillor Bicknell commented that no meetings had taken place as far as he was aware. Cllr S. Rayner has no concerns.	Kevin Mist	Annual Accounts/Return for 31 March 2015 submitted 22 September 2015
<b>Kidwells Park Trust No – 300178 (Ref 5/20/30)</b>	Includes the site at No 4 Marlow Road – which has a peppercorn rent. Arrangement between RBWM as Council/LA and RBWM as Trustee OBJECTS – Public Park and Recreation Ground. The land occupied by Norden Farm Centre for the Arts was placed in the hands of The Kidwells Trust with a stipulation that it could only be used as an Arts Centre and is leased back to NFCT on a 125 year lease.	23 <sup>rd</sup> July 1890 – Deed of Gift 7th Nov. 1946 – Conveyance 21st July 1971 - Scheme	Members of Cabinet		Councillors Dudley, Coppinger, Hill, Cox, D Wilson, N Airey, Rankin, S Rayner and Saunders have all confirmed no issues. Councillor Bicknell commented that no meetings had taken place as far as he was aware.	Kevin Mist	Annual Return for 31 March 2015 submitted 22 September 2015
<b>The Clewer Memorial Recreation Ground No 300183</b>	OBJECTS - Purposes of a public recreation ground. Operated and managed as part of the Borough's parks and open spaces, and thereby meeting the purpose of the Objects.	Trust deed dated 13 <sup>th</sup> March 1929 as amended by a deed of exchange dated 11 <sup>th</sup> June 1969 and Minutes of the meeting of Leisure Services Board (LSB16/94 – 90) 14 <sup>th</sup> June 1994, confirm. Exchange of correspondence with the Charity Commission 1994 confirms.	Members of Cabinet		N/A - dormant	Steve Anderson	Annual Return for 31 March 201 submitted on 4 December 2015


**COUNCIL TRUSTS - OTHER TRUSTS**

**CORPORATE SERVICES O&S PANEL - 25 OCTOBER 2016**

To receive, for information only, a report on the management and administration of Trusts in which RBWM has a direct involvement. In previous years this annual report has been considered by Cabinet however for 2016 it has been agreed that the report should be considered by the O&S Panel. Any areas of concern identified by the Panel will be raised with relevant officers/Lead Members as necessary.

Part 7E of the Constitution provides advice to Members on their specific duties and responsibilities when acting as a Trustee. There is also further detailed guidance issued by the Charity Commission which helps Members to understand the role expected from them and to ensure that they don't place themselves or the Authority in a difficult or inappropriate position by failing to fulfil their responsibilities fully.

Name	Summary of role /obligations / objectives	Key Documents	Trustees – Appointments and arrangements for re-appointment	Note on the Current Status of Appointees	Issues raised by Trustees appointed by RBWM	Lead Officers from RBWM for dealing with the Trust	Response from officer	Date of last Annual Return
<b>Category 2 – Charitable Trusts</b>	<b>Charitable Trusts which RBWM is involved with and provides the lead and all admin support for including Annual Charity Commission Returns</b>							
<b>Mayor of RBWM Benevolent Fund</b> No - 269134 C1	OBJECTS – Such charitable purposes for the benefit of residents or persons working in RBWM or for such other charitable purposes	28 <sup>th</sup> Feb 1975 – Declaration of Trust	The Mayor of the RBWM and Civic Team Manager	Councillor Luxton (as Mayor)	Andrew Scott confirmed the Mayor had no comments	Andrew Scott	No issues to raise	Annual Return for 31 March 2016 submitted 23 August 2016
<b>The RBWM Flood Relief Fund</b> No - 1049043	OBJECTS – To relieve the persons resident in the area of benefit who are in conditions of need hardship or distress as a result of local flooding and to provide funds for repair work not normally provided by the local Authority. Formed by the merger of three previous Trusts the Mayor of Windsor Flood Relief Fund, the Mayor of Maidenhead Flood Relief Fund and the Flood Damage Fund.	27 <sup>th</sup> Mar 1995 – Trust Deed	The Mayor; Head of Governance, Partnerships, Performance and Policy; and Head of Finance	Councillor Luxton (as Mayor)	Andrew Scott confirmed the Mayor had no comments. There have been no applications for support or payments made during the last year.	Rob Stubbs / David Scott	No issues to raise	Annual Return for 31 March 2015 submitted 1 September 2015
<b>Charters School Community Recreation Centre Trust</b> No - 291387	OBJECTS – To provide and to promote the use of recreational and leisure facilities at Charters School Sunningdale in the interests of social welfare for the benefit of and with the object of improving the conditions of life of the residents of the civil parishes of Sunningdale and Sunninghill. Such facilities to be available to members of the public at large.	11 <sup>th</sup> February 1985 – Declaration of Trust as amended by deed of variation dated 10 <sup>th</sup> October 2001	7 In total – 3 from RBWM, 2 Independent and 2 from Charters School. RBWM's and School's Nominated by respective organisations, Independent's by other trustees.	Councillors Yong, Bateson & Dr L Evans - due for re-appointment Oct 2018	Cllrs Yong and Bateson confirmed no issues. Cllr Dr L Evans stated that she had not been invited to any meetings until Sept 2016, however she could not attend the meeting due to another commitment - the Lead Officer has been asked to ensure all Councillors appointed as Trustees are invited to all future meetings.	Kevin Mist	No issues to raise	Annual Return for 31 March 2015 submitted 1 September 2015

Name	Summary of role /obligations / objectives	Key Documents	Trustees – Appointments and arrangements for re-appointment	Note on the Current Status of Appointees	Issues raised by Trustees appointed by RBWM	Lead Officers from RBWM for dealing with the Trust	Response from officer	Date of last Annual Return
<b>Category 3</b>								
<b>Those Charitable Trusts which RBWM is involved with but does not provide lead/admin support</b>								
<b>The Prince Philip Trust Fund</b> No 272927	OBJECTS: - The provision, in the interests of social welfare, of facilities for the recreation and leisure time occupation of the inhabitants of the Royal Borough of Windsor and Maidenhead (the area of benefit) with the object of improving their conditions of life. - The advancement of the education of young people in the area of benefit, in particular, but not exclusively, in the field of voluntary service. - The advancement of public education in the arts, literature and science in the area of benefit. - To or for such other charitable purposes, in the area of benefit, as the Trustees shall decide.	Trust dated 18 December 1976; Amended by Deeds of Variation dated 22 October 1979, 24 April 1990, 29 November 2004 and 23 November 2009	12 Trustees	Councillor Luxton (as Mayor)	Andrew Scott confirmed the Mayor had no comments. Discussions have been commenced to investigate the potential for the Prince Phillip Trust Fund to take on some of the RBWM trusts to consolidate into the Prince Phillip Trust Fund.	Andrew Scott	Andy Scott no issues to raise	Annual Accounts/Return for 30 April 2016 submitted 8 February 2016 (Mr Kevin McGarry)
<b>Charles Davis Trust</b> No - 202893 	OBJECTS - Relieving either generally or individually persons resident in the area of benefit who are in conditions of need, hardship or distress by making grants of money or providing or paying for items, services or facilities calculated to reduce the need, hardship or distress of such persons.	Schedule and Scheme originating 26 <sup>th</sup> April 1881. Varied by Schemes dated 25th September 1896, 26th September 1933, 17th November 1959, 18th December 1964, 28th April 1971	Two Ex-officio, (the Mayor of RBWM, and the Vicar of Borough Church of St. Andrew and St. Mary Magdalene), Four Nominated and Three Co-opted.	Councillor Majeed and Mrs Kemp - due for re-appointment June 2018; Councillors Love & Walters - due for reappointment June 2020	Mrs Kemp confirmed she had no concerns regarding the trust and she was happy with the way the trust was run. Cllrs Love, Walters and Majeed confirmed they had no issues to raise/were happy with the way the trust was run.	David Cook	No concerns raised	Annual Return for 31 March 2015 submitted 15 October 2015 (Mrs Jenny Taylor - St Mary's Church, Maidenhead)
<b>The Spoore, Merry and Rixman Foundation</b> No - 309040	OBJECTS - To assist beneficiaries to study music or other arts. The award of scholarships, bursaries and maintenance allowances tenable at approved places of further education and also travelling scholarships or maintenance allowances for study abroad. Provision of instruments books etc., to enable persons to enter a trade or profession. Provision of recreation, social training or athletic facilities. Beneficiaries to be under the age of 25 years.	Scheme of Charity Commissioners 10 <sup>th</sup> September 1895.	One Ex-officio (the Mayor of RBWM) Five Representative Trustees (RBWM) and Five Co-opted Trustees.	Must be 5 plus the Mayor: Councillors Coppinger, Love, Majeed, Clark due for re-appointment June 2019 and Luxton (as Mayor). Mrs Kemp – due for re-appointment June 2019.	Mrs Kemp confirmed she had no concerns regarding the trust and she was happy with the way the trust was run. Cllrs Coppinger, Clark and Love confirmed no issues or concerns with the trust. Andrew Scott confirmed the Mayor had no comments. Cllr Majeed has no real concerns although he commented that the area covered is quite small so difficult to spend funds; however, this is being looked into.	David Cook	No concerns raised	Annual Accounts/Return for 31 Dec 2015 submitted 24 August 2016 (Mrs Helen MacDiarmid)

Name	Summary of role /obligations / objectives	Key Documents	Trustees – Appointments and arrangements for re-appointment	Note on the Current Status of Appointees	Issues raised by Trustees appointed by RBWM	Lead Officers from RBWM for dealing with the Trust	Response from officer	Date of last Annual Return
<b>Poole's and Ring's Charity No - 202895</b>	OBJECTS - a relief of poverty charity assisting persons living within the Old Borough of Maidenhead	Charity Commission scheme dated 30 <sup>th</sup> December 1958. Group of Charities 202895 – 1, 2 and 3 registered 27th 1962	One Ex-officio (the Mayor of RBWM) 9 in number including 4 nominated by RBWM	Must be 4 plus the Mayor: Councillors Coppinger, Love, Clark due for re-appointment June 2019 and Luxton (as Mayor). Mrs Kemp – due for re-appointment June 2019	Mrs Kemp confirmed she had no concerns regarding the trust and she was happy with the way the trust was run. Cllrs Coppinger, Clark and Cllr Love confirmed there were no concerns or issues with the trust. Andrew Scott confirmed the Mayor had no comments	David Cook	No concerns raised	Annual Return for 31 December 2015 submitted 24 August 2016
<b>Berkshire Maestros (formerly known as Berkshire Young Musicians Trust (BYMT) No - 284555</b>	OBJECTS – To advance the education in music of, and to provide music centres for persons of all ages (but with a preference for young children under the age of 25) residing principally (although not necessarily) in the Royal County of Berkshire.	Registered 11 <sup>th</sup> November 1982	Various Trustees including 1 nominated by RBWM	RBWM appointee – Councillor Clark - appointed until he resigns.	Cllr Clark confirmed he has been to several of the meetings and feels the trust is well run and administered and that it was running a great programme of music tuition and performance events	David Cook	No concerns raised	Annual Accounts for 31 Aug 2015 submitted 30 June 2016
<b>New Windsor Municipal Charities No - 201913</b>	OBJECTS - A group of charities which included: - Municipal Almshouse (Almshouses for the poor persons who have resided in the Royal Borough of New Windsor for not less than 3 years prior to appointment), - The Non Educational Charity of John, Archbishop Laud and Theodore Randue, Heaver (1. Marriage portions for poor maidens who are members of the Church of England 2. Grants for books or tools for young men who are members of the Church of England who are or have been under apprenticeship 3. Income not required for above purposes for relief of persons in need, hardship or distress), - Thomas Adlem (Benefit of deserving and necessitous persons during sickness or infirmity) - Phoebe Thomas (Benefit of deserving and necessitous widows of not less than 50 years who are members of the Church of England - George Robert Ing (Purchasing clothing for deserving poor persons of the area of benefit).	Registered 22 <sup>nd</sup> May 1962	10 Trustees including 4 nominated by RBWM	RBWM appointees – Councillors Bicknell, C Rayner and Shelim. Mr P Smith. – due for re-appointment June 2018	Mr Peter Smith stated that the charity is well run, and the trust is financially viable. He has very high praise for the trusts administrator. The biggest constraint is that it is a listed building which makes it very expensive to refurbish. They are replacing windows that were installed in the 1940s after WWII and it has been a difficult experience getting the council to agree to what type of windows are allowed. Mr Smith feels the council had been quite obstructive. As soon as flats become available, they are refurbished and new tenants found. Mr Smith does not feel the charity could be run any better. Cllr Shelim confirmed he had no issues with the trust. Cllr C Rayner verbally stated the trust was brilliant, they did very good work in challenging times, providing accommodation for people falling on hard times after working hard their whole life. The committee work very hard to keep the trust running. Andrew Scott confirmed the Mayor had no comments. Cllr Bicknell confirmed has no concerns with this trust.	David Cook	No concerns raised	Annual Return for 31 Mar 2015 submitted 12 October 2015 (The Secretary, The Office, Ellison House, Victoria Street, Windsor, SL4 1EW)

Name	Summary of role /obligations / objectives	Key Documents	Trustees – Appointments and arrangements for re-appointment	Note on the Current Status of Appointees	Issues raised by Trustees appointed by RBWM	Lead Officers from RBWM for dealing with the Trust	Response from officer	Date of last Annual Return
<b>Lady Pocock's Charity No – 204222</b>	OBJECTS - Group of Charities includes Dame Ann Pocock for Girls Sunday School at Maidenhead, John Innes Pocock for Girls Sunday School at Maidenhead, Dame Ann Pocock For Poor, Dame Ann Pocock for Coal (1. £50 to be distributed amongst the aged and infirm poor of the town of Maidenhead. 2. £30 to the aged and infirm of the parish of Cookham as does not lie within the limits of the Borough of Maidenhead. 3. £50 per year in sums of £5 each to be distributed amongst single women servants of not less than 25 years of age, who have lived in one service for not less than seven years in the town of Maidenhead or its vicinity. 4. Residue of the yearly income to be used for the benefit of the poor of maidenhead (for details see clause 19 of scheme dated 22/12/1890)	Registered 24 <sup>th</sup> April 1962	5 in number including 1 nominated by RBWM	RBWM appointee - Councillor Lion - due for re-appointment June 2019	Awaiting feedback from Councillor Lion (17/10/16)	David Cook	No concerns raised	Annual Return for 31 Mar 2015 submitted 05 December 2015
<b>Sunninghill Parochial Charities No – 203452</b>	OBJECTS – Provision and maintenance of Almshouses for poor persons of good character resident in Parish of Sunninghill	Registered 20 <sup>th</sup> October 1966	8 Trustees including 1 nominated by RBWM	RBWM appointee – Councillor Bateson – due for re-appointment June 2020.	Cllr Bateson confirmed she has no concerns.	David Cook	No concerns raised	Annual Return for 31 Dec 2015 submitted 16 September 2016
<b>Cox Green Community Centre No - 277252</b>	OBJECTS – For the benefit of inhabitants of Cox Green in the County of Berkshire and its immediate neighbourhood without distinction of sex or political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and religion and to provide facilities for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.	Trust Deed Dated 15 <sup>th</sup> December 1978. Registered 27th February 1979	6 in number including 2 nominated by RBWM	Councillor Bullock is Chairman. RBWM appointees – Mr B Adams and Mrs V Howes – appointed until they resign.	Councillor Bullock, Vicky Howes and Bruce Adams confirmed they had no concerns.	Kevin Mist		Annual Accounts for 31 March 2015 submitted 25 August 2015



Name	Summary of role /obligations / objectives	Key Documents	Trustees – Appointments and arrangements for re-appointment	Note on the Current Status of Appointees	Issues raised by Trustees appointed by RBWM	Lead Officers from RBWM for dealing with the Trust	Response from officer	Date of last Annual Return
<b>Clewer Non-Ecclesiastical Charity</b> No - 203562	OBJECTS – The relief of persons resident in the area of benefit (Ancient Parish of Clewer) who are in need, hardship or distress.	Registered – 7 <sup>th</sup> December 1981	6 in number including 2 nominated by RBWM	RBWM Appointees - Councillors Collins and E . Wilson – due for reappointment June 2019	Cllrs Collins and E. Wilson confirmed no concerns.	David Cook	No concerns raised	Annual Update for 31 December 2015 submitted 16 March 2016 (Mrs J Ackroyd, 5 Kimber Close, Windsor, SL4 4BJ)
<b>Porny's Charity</b> No - 309539	OBJECTS – The Trustees may apply not more than £40 out of the yearly income of the charity or such other amount as the commissioners approve from time to time in promoting religious instruction in accordance with the doctrines of the church of England for the benefit of the children who are resident in the areas of the ancient parish of Eton and of Sunday schools or in such other ways as the Trustees think fit.	Scheme Sealed 17 <sup>th</sup> January 1978, Registered 5 <sup>th</sup> November 1962.	6 in number including 1 nominated by RBWM	RBWM appointee – Councillor S Rayner – due for re-appointment June 2019.	Cllr S Rayner stated she was concerned as she had never heard from the trust - the lead officer at RBWM has been asked to investigate.	David Cook	No concerns raised	Annual Return for 31 December 2015 submitted 10 May 2016 (Mr Ashok Basra, 33 Bunces Close, Eton Wick, Windsor SL4 6PL)
<b>Windsor and Maidenhead Youth Counselling Service</b> No - 272036	OBJECTS - The advancement of Education, the furtherance of health and the relief of poverty, distress and sickness of youth in the community in the community in Windsor & Maidenhead and the surrounding area by establishing, maintaining and developing a Youth Counselling Service for the giving of individual or group counselling and practical advice.	Constitution adopted 1st September 1976, amended 22nd November 1977 and 12th June 1980. Registered 8th September 1976 Constitution amended July 2012 to address the merger with Windsor Youth Talk.	6 trustees including 1 nominated by RBWM	RBWM appointee - Councillor Ilyas - due for re-appointment June 2019	Cllr Ilyas confirmed that he attended meetings of Windsor and Maidenhead Youth and Community Counselling Services at 4 Marlow Rd and at Windsor Youth Club and had no concerns at present.	David Cook	No concerns raised	Annual Return for 31 March 2015 submitted 6 August 2015

Name	Summary of role /obligations / objectives	Key Documents	Trustees – Appointments and arrangements for re-appointment	Note on the Current Status of Appointees	Issues raised by Trustees appointed by RBWM	Lead Officers from RBWM for dealing with the Trust	Response from officer	Date of last Annual Return
<b>Category 4 - Non-Charitable Trusts</b>	<b>Trusts which RBWM has an involvement but not registered Charities and therefore no Annual Return required for Charity Commission</b>							
<b>Graves in Perpetuity Trust</b>	OBJECTS - to perpetually maintain graves for those graves for which a subscription was paid.	23rd October 1991- Letter from Legal to Charity Com about closing all 3 of these 'Trusts'. Re this 'Trust', as the Council now maintained the graveyards in question, this fund no longer had a purpose. No reply from Charity Commission on file.	Was called a Fund not Trust in 1991		N/A - dormant	Steve Anderson	N/A	
<b>Thames Valley Athletics Centre Trust</b>	Tripartite agreement between RBWM, Slough BC and Eton College for the development and operation of the TVAC	Declaration of Trust 6 <sup>th</sup> June 1997, Lease for TVAC executed 22nd December 1997	3 Trustees 1 from RBWM, 1 from SBC and 1 from Eton College.	RBWM appointee – Councillor Grey – due for re-appointment June 2019.	Cllr Grey confirmed has no concerns with the way trust is run. Trust is going quite well and they have reduced the Borough's funding for them and encouraging them to use their initiative for fundraising.	Kevin Mist	No concerns raised	
<b>Windsor Royal Free and Industrial Schools Trust</b>	To act in relation to the land held by the trust, and carrying out any necessary functions to enable the conversion of schools on that land to academy status.	Trust established 1859. Current RBWM representatives appointed by Cabinet June 2016	3 representatives from the local authority, alongside 4 from the Church of England. One of the borough's representatives will be the Mayor, as an ex officio trustee. The other two must be elected representatives of the council	The Mayor (Ex-Officio) - Councillor Luxton. RWBM Appointees - Councillors N. Airey and D. Evans	Cllr N. Airey and D Evans confirmed no comments/issues to raise. Andrew Scott confirmed the Mayor has no comments.	Ben Wright	No concerns raised	

**KIDWELLS PARK TRUST**  
Charity Registration No. 300178

**ANNUAL REPORT**

**2015/2016**

1. **INTRODUCTION**

The production of the annual report of the Kidwells Park Trust is a legal requirement of the Charities Act. The Kidwells Park Trust consists of the full Council of the Royal Borough of Windsor and Maidenhead acting as Trustees (for details see Note 5 to the accounts). The principal address of the charity is: - Town Hall, St Ives Road, Maidenhead, SL6 1RF.

The scheme of 21<sup>st</sup> July 1971 regulates the purposes and administration of this charity.

2. **AIMS AND OBJECTIVES**

The Terms of the Trust permit the Council to assist in providing facilities for recreation and other leisure time occupations in the interests of social welfare for the benefit of the inhabitants of the Royal Borough of Windsor and Maidenhead.

Grants from the Trust should be aimed at increasing cultural activity and targeting facilities or events that would not normally be provided without such assistance and excluding those items that would otherwise qualify for assistance under the Council's normal Revenue Grants Scheme. Wherever possible the Grants Panel aims to keep grants awarded in line with annual investment income.

Applications to the Trust for financial assistance towards events/items of equipment can be made on the basis of estimated figures, but actual evidence of expenditure incurred/to be incurred will be required for any monies to be released.

If the application relates to a one-off concert/performance, etc., for which income is to be received, details of all expected income are to be included within the application.

Any event or piece of equipment for which a grant was approved must be held or used within the Royal Borough and must be primarily for the benefit of its residents.

3. **RISKS**

There are no risks to which this charity is exposed.

#### 4. FINANCE

The Kidwells Park Trust grants to be awarded for 2015/16 were discussed at quarterly grant panel meetings of the Royal Borough of Windsor and Maidenhead during the financial year.

After consideration of the applications, Cabinet resolved the following:-

That, subject to:

- (i) All the organisations concerned providing suitable acknowledgement for the grant assistance in all publicity material produced.
- (ii) Organisations ensuring that there was adequate insurance cover for items purchased with grant assistance.
- (iii) Organisations continuing to look for other forms of sponsorship for special events.

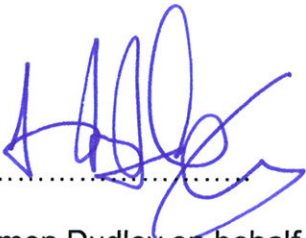
The following grants be awarded:-

<b>22/02/16</b>		
		<b>Awarded</b>
<b>Organisation</b>	<b>Description</b>	<b>£</b>
Maidenhead Festival	Funding of the Beach at Kidwells Park during Maidenhead Festival	<b>2,000</b>
Windsor Festival	Windsor Spring Youth Festival	<b>5,170</b>
Windsor & Maidenhead Symphony Orchestra	Professional fees and musical instrument hire for a concert at Eton college School Hall	<b>1,000</b>
<b>02/06/15</b>		
Maidenhead Drama Guild	Costume drama of 'A Tale of Two Cities' at Norden Farm 24th-27th June 2015	<b>2,000</b>
Windsor Festival Society	Community stage at Windsor Royal Station as part of 2015 Windsor Festival	<b>880</b>
<b>Total Grants Awarded 2015/16</b>		<b><u>11,050</u></b>

#### 5. CONCLUSION

Applications to the Trust continue to exceed funds available for distribution, but as several did not meet the aims and objectives of the Trust, the total of grants awarded was within the amount available.

The Trust continues to assist in providing facilities for recreation and other leisure time occupations in the interests of social welfare for the benefit of the inhabitants of the Royal Borough of Windsor and Maidenhead.

Signed:  .....

Date: *21<sup>st</sup> September 2016* .....

Councillor Simon Dudley on behalf of the Trustees

**Kidwells Park Trust**  
**Statement of Financial Activities**  
**31 March 2016**

	Notes	<b>Designated Fund</b> £	<b>2015/16 Total</b> £	<b>2014/15 Total</b> £
<b>Income</b>				
Interest (Gross)		13,805	13,805	8,288
<b>Total Income</b>		<b>13,805</b>	<b>13,805</b>	<b>8,288</b>
<b>Expenditure</b>				
Grants Awarded	2	11,050	11,050	1,100
Building Maintenance				0
<b>Total Expenditure</b>		<b>11,050</b>	<b>11,050</b>	<b>1,100</b>
<b>Net Income/(expenditure) and net movement in funds before gains &amp; losses on investments</b>				
		2,755	2,755	7,188
<b>Net gains/(losses) on investments</b>	3	7,841	7,841	(954)
<b>Net Movement in Funds</b>		<b>10,596</b>	<b>10,596</b>	<b>6,234</b>
Funds Brought Forward at 31 March 2015		356,367	356,367	350,133
<b>Fund Balances carried forward as at 31 March 2016</b>		<b>366,963</b>	<b>366,963</b>	<b>356,367</b>
<b>Balance Sheet 31 March 2016</b>				
		<b>Designated Funds</b> £	<b>2015/16 Total</b> £	<b>2014/15 Total</b> £
<b>Non Current Assets</b>				
Investments		402,446	402,446	392,788
<b>Current Assets</b>				
		0	0	0
<b>Current Liabilities</b>				
Creditors and Accruals	4	43,641	43,641	36,421
<b>Net Current Assets</b>		<b>(43,641)</b>	<b>(43,641)</b>	<b>(36,421)</b>
<b>Net Assets</b>		<b>358,805</b>	<b>358,805</b>	<b>356,367</b>
Financed by:				
<b>Fund Balances</b>				
Designated Funds		366,963	366,963	356,367
		<b>366,963</b>	<b>366,963</b>	<b>356,367</b>

**Kidwells Park Trust**  
**Notes to the Accounts**  
**31 March 2016**

**1. Accounting Policies**

**1.1 Basis of Preparation**

- (a) These accounts have been prepared on an accruals basis and include income and expenditure as they are earned or incurred, rather than as cash is received or paid.
- (b) The accounts are prepared in accordance with the SORP for Charity Accounting published in October 2005.

**1.2 Fixed Assets**

There are three areas of land belonging to the Trust. The Council offices at Marlow Road, Maidenhead and land at Albert Street, Maidenhead are valued at £1 each as they both have long leases.

Kidwells Park itself is considered to be a community asset and is also valued at £1.

**2. Grants awarded in 2015/16**

<b>Organisation</b>	<b>£</b>
Maidenhead Drama Guild	2,000
Maidenhead Festival	2,000
Windsor Festival Society	880
Windsor Festival	5,170
Windsor & Maidenhead Symphony Orchestra	1,000
<b>Total</b>	<b>11,050</b>

- 3. Gain on Investment** - This represents a change in the market value of the fund, which is invested with an external provider. The fund is diversified across a range of asset classes which are primarily chosen for their ability to provide a sustainable level of income. The RBWM Treasury team will continue to monitor the performance of the fund.

#### 4. Resources expended – Grants

<b>Organisation</b>	<b>£</b>
Maidenhead Choral Society	200
Maidenhead Drama Guild	2,000
Windsor Festival Society	880
Maidenhead Music Society	500
Windsor Fringe	250
<b>Total</b>	<b>3,830</b>

Sums accrued:-

<b>Organisation</b>	<b>£</b>
Maidenhead Festival	2,000
Windsor Festival Society	5,170
Windsor & Maidenhead Symphony Orchestra	1,000
Accrued grants from previous years	35,471
<b>Total</b>	<b>43,641</b>

#### 5. List of Trustees

RBWM Cabinet members on behalf of Council



**WORKING BOYS CLUB**  
Charity Registration number: 237922

**ANNUAL REPORT  
2015/16**

INTRODUCTION

The annual report of the Working Boys Club is a legal requirement of the Charities Act and is produced for the annual meeting of the Trust.

TRUSTEES

The Trustees are: Members of Royal Borough of Windsor and Maidenhead's Cabinet acting on behalf of Council.

AIMS AND OBJECTIVES

The charity works in Maidenhead Berkshire.

The object of the charity is to provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, with the object of improving their conditions of life.

FINANCE

In 2008/9 the trust received £614,000 on the sale of 22 Cookham Rd. Maidenhead. This asset was previously held and managed within the Royal Borough of Windsor and Maidenhead's property portfolio on behalf of the trust.

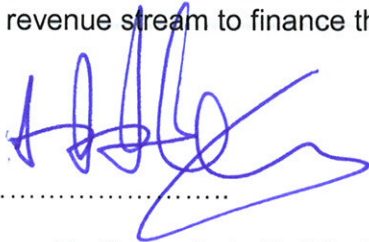
The trust's funds are invested by the RBWM Treasury Management Team.

There is an agreement in place that any interest received on the investment is transferred in equal shares to the Marlow Road Community Centre and Marlow Road Youth Club.

CONCLUSION

The receipt from the sale of 22 Cookham Rd. has been invested in a fund to protect its value and ensure a revenue stream to finance the activities of the charity.

Signed: .....



Date: .....

27th September 2016

Councillor Simon Dudley on behalf of the Trustees

**Working Boys Club**  
**Notes to the Accounts**  
**31 March 2016**

1. Accounting Policies

Basis of Preparation

- (a) These accounts have been prepared on an accruals basis and include income and expenditure as they are earned or incurred, rather than as cash is received or paid.
- (b) The accounts are prepared in accordance with the SORP for Charity Accounting published in October 1995.

2. Non Current Asset - Investments

<b>Movement in Non Current asset - investments</b>	<b>2015/16</b>	<b>2014/15</b>
	<b>£</b>	<b>£</b>
Market value brought forward	671,349	666,160
Add net gain/(loss) on revaluation*	(40,016)	5,189
<b>Market value as at 31<sup>st</sup> March 2015</b>	<b>631,333</b>	<b>671,349</b>

\* This represents the change in market value of the investment held with Legal & General.

**Working Boys Club  
Statement of Financial Activities  
31 March 2015**

	<u>Notes</u>	<b>Expendable Endowment Fund</b> £	<b>2015/16 Total</b> £	<b>2014/15 Total</b> £
<b>Income</b>				
Interest (Gross)		21,095	21,095	20,978
<b>Total Income</b>		<b><u>21,095</u></b>	<b><u>21,095</u></b>	<b><u>20,978</u></b>
<b>Expenditure</b>				
Donations Made		21,095	21,095	20,978
<b>Total Expenditure</b>		<b><u>21,095</u></b>	<b><u>21,095</u></b>	<b><u>20,978</u></b>
<b>Net Income/(expenditure) and net movement in funds before gains &amp; losses on investments</b>		0	0	0
<b>Net gains/(losses) on investments</b>	2	(40,016)	(40,016)	5,189
<b>Net Movement in Funds</b>		<b><u>(40,016)</u></b>	<b><u>(40,016)</u></b>	<b><u>5,189</u></b>
Funds Brought Forward at 31 March 2014		671,349	671,349	666,160
<b>Fund Balances carried forward as at 31 March 2015</b>		<b><u>631,333</u></b>	<b><u>631,333</u></b>	<b><u>671,349</u></b>
<b>Balance Sheet 31 March 2015</b>				
		<b>Expendable Endowment Fund</b> £	<b>2014/15 Total</b> £	<b>2013/14 Total</b> £
<b>Non Current Assets</b>				
Investments	2	631,333	631,333	671,349
<b>Current Assets</b>		0	0	0
<b>Current Liabilities</b>		0	0	0
<b>Net Current Assets</b>		<u>0</u>	<u>0</u>	<u>0</u>
<b>Net Assets</b>		<b><u>631,333</u></b>	<b><u>631,333</u></b>	<b><u>671,349</u></b>
Financed by:				
<b>Fund Balances</b>				
Expendable Endowment		631,333	631,333	671,349
		<b><u>631,333</u></b>	<b><u>631,333</u></b>	<b><u>671,349</u></b>

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